

Center Name:			Address:				Phone:	Phone:	
Smarty Pants Preschool			285 Dinkle Road Edgewood, NM 87015				(505)220-867	'8	
License Number:	License Number: Issue Date: Expiration		Date: Type: Status:			Status:	•		
160595	08/27/2017	08/26/2018		3 Star FOCUS Child Care Center			Licensed		
Capacity				•		Cei	nsus		
Over Age 2: 66	Under Age 2:	22 Night	Care:	0 P	layground: 51	Over 2: 31 Under 2:		r 2: 6	
Days and Hours of Operation									
	<u>Monday</u>	Tuesda	<u>y</u> <u>W</u>	/ednesday	<u>Thursday</u>	<u>Fri</u>	<u>day</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:30 AM	07:30 AM	M (	07:30 AM	07:30 AM	07:3	0 AM	Closed	Closed
Closing Times	: 06:00 PM	06:00 PI	M (	06:00 PM	06:00 PM	06:0	0 PM		
# of Classrooms:	Р	urpose:			Date:		Т	ime:	
4	S	emi-Annual			01/30/2018		1	1:18 AM	
Comments									

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:				
Licensure				
8.16.2.11 A TYPES OF LICENSES	Compliance			
8.16.2.11 B RENEWAL OF LICENSE	Compliance			
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Compliance			
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Compliance			
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance			
8.16.2.18 D COMPLAINTS	Not Inspected			
8.16.2.21 A LICENSING REQUIREMENTS	Compliance			
8.16.2.21 B CAPACITY OF CENTERS	Compliance			
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Compliance			
Administrative Requirements				
8.16.2.22 A ADMINISTRATION RECORDS	Compliance			
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected			
8.16.2.22 C POLICY AND PROCEDURES	Compliance			
8.16.2.22 D FAMILY HANDBOOK	Not Inspected			
8.16.2.22 E CHILDREN'S RECORDS	Non-compliance			

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 Center Name:
 License Number:
 Date:

 Smarty Pants Preschool
 160595
 01/30/2018

### **Administrative Requirements**

#### **Deficiencies**

Of the 14 children's records reviewed, 1 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.

**Regulation:** 8.16.2.22E(1)(d)

# **Corrective Action Plan**

The first attendance date will be added and the center will review all children's records to ensure complete information is on file.

Date to be Completed: 02/28/2018

#### **Deficiencies**

Of the 14 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

**Regulation:** 8.16.2.22E(1)(e)

#### **Corrective Action Plan**

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

Date to be Completed: 02/28/2018

# 8.16.2.22 F PERSONNEL RECORDS Non-compliance

#### **Deficiencies**

From the review of staff records, it was determined that 1 out of 2 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training.

 $\textbf{Regulation:}\ 8.16.2.22F(1)(g)$ 

# **Corrective Action Plan**

The center will obtain documentation of first-aid and CPR training and retain on file.

Date to be Completed: 02/28/2018

## **Deficiencies**

From the review of staff records, it was determined that 1 out of 2 staff records does/do not include documentation of training by date, time, hours and area of competency or a training certificate. See Staff Records 8.16.2.22 form for staff with missing documentation. Need to complete Health & Safety training online.

Regulation: 8.16.2.22F(1)(h)

#### **Corrective Action Plan**

The center will obtain verification of all training and retain on file.

Date to be Completed: 02/28/2018

### 8.16.2.22 G PERSONNEL HANDBOOK Not Inspected

Personnel & Staffing				
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance			
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING	Compliance			
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES	Compliance			
Services & Care of Children				

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Services & Care of Children  Services & Care of Children  8.16.2.24 A GUIDANCE  8.16.2.24 B NAPS OR REST PERIOD  8.16.2.24 E NAPS OR REST PERIOD  8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODOLERS  8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS  8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS  8.16.2.24 F ADDITIONAL REQUIREMENTS FOR MIGHT CARE  8.16.2.24 I SOCIAL-EMOTRONAL REQUIREMENTS FOR NIGHT CARE  8.16.2.24 I SOCIAL-EMOTRONAL REQUIREMENTS FOR NIGHT CARE  8.16.2.24 I SOCIAL-EMOTRONAL RESPONSIVE ENVIRONMENT  8.16.2.24 I FIELD TRIPS  8.16.2.25 I FIELD TRIPS  8.16.2.26 I FIELD TRIPS  8.16.2.26 I FIELD TRIPS  8.16.2.26 I FIELD TRIPS  8.16.2.26 I MEALS AND SNACKS  8.16.2.26 I MEALS AND SNACKS  8.16.2.26 I MEALS AND SNACKS  8.16.2.26 I MEAL TIMES  8.16.2.26 I MEAL TIMES  8.16.2.26 I MEAL TIMES  8.16.2.26 I A HYGIENE  8.16.2.26 I A HYGIENE  8.16.2.26 I FIELD TRIPS  8.16.2.26 I FIELD TRIPS  8.16.2.27 I A HOUSEKEEPING  8.16.2.28 I FIELD TRIPS  8.16.2.29 I FIELD TRIPS  8.1	Center Name:	License Number:	Date:			
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8.16.2.29 D WATER AND WASTE  8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL  Compliance  8.16.2.29 F EXITS AND WINDOWS  Compliance  8.16.2.29 G TOILET AND BATHING FACILITIES  Compliance  8.16.2.29 H SAFETY COMPLIANCE  Compliance  8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES  Compliance	8.16.2.29 B PEST CONTROL		Not Inspected			
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	8.16.2.29 H SAFETY COMPLIANCE	Compliance				
8.16.2.29 J PETS N/A	8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLE	Compliance				
	8.16.2.29 J PETS			N/A		

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Center Name:	License Number:	Date:
Smarty Pants Preschool	160595	01/30/2018

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

01/30/2018

01/30/2018

Date

Surveyor:Diana Martinez

Date

Facility Rep:Elizabeth Moore

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